

**Assessors' Meeting Agenda (Amended)**  
**January 26, 2021**  
**8:30 AM**

1. Elect Chairman to serve for 2021.
2. Review and approve minutes from December 15, 2020 meeting.
3. Review and approve error and release requests submitted.
4. Review and approve Homestead exemptions submitted. See attached list.
5. Review and approve Conservation Use Valuation Assessment applications submitted. See attached list.
6. Review and approve prebill digest.
7. Discussion of Covid-19 effects on County offices and plans in place to protect the public and sanitize offices after an employee tests positive for the virus.
8. Chief Appraiser's Status Report
9. Set next meeting date tentative February 16, 2021.
10. Adjourn

Assessors' Meeting  
January 26, 2021  
Chief Appraiser's Report

1. Timber values on parcels sold in 2019 and 2020 have been done by Travis DeLoach, our timber consultant, and entered into the WinGAP sales screen. New ratio studies have been run and submitted for review by the Board.
2. The prebilled mobile home digest was due to the Tax Commissioner on January 5<sup>th</sup>, but is being submitted today due to Covid-19 illness of the chief appraiser and cancellation of the January 5<sup>th</sup> Assessors' meeting.
3. Forty-five conservation use valuation covenant renewal letters were mailed on December 18, 2020.
4. Marian purchased a new Dell laptop for the office. It will be used by her to work from home when needed. The existing laptop is being updated for Cheyenne's use when she needs to work from home.

# **Candler County Board of Tax Assessors**

## **Meeting Minutes**

### **January 26<sup>th</sup>, 2021**

#### **Opening**

The meeting was called to order at 8:40am by Letrell Thomas in the new Tax Assessors Office located at 25 W. Daniel St. in Metter, Ga.

#### **Attendees**

Letrell Thomas, Assessor & Chairman  
Leonard W. Childs Jr., Assessor  
Marian Grier, Chief Appraiser  
Cheyenne Lanier, Secretary

#### **Approval of Minutes**

Motion was made by Mrs. Thomas to approve the minutes of the December 15<sup>th</sup>, 2020 meeting. Ms. Hunt seconded. Minutes were approved unanimously and signed.

#### **Old Business**

None.

#### **New Business**

Motion was made by Mr. Childs to elect Letrell Thomas as Assessor Chairman for 2021. Ms. Hunt Seconded. Motion passed unanimously.

Motion was made by Mr. Childs to review and approve Error & Release requests submitted by appraiser. Mrs. Thomas seconded. Motion passed unanimously.

Motion was made by Ms. Hunt to review and approve Homestead exemption applications submitted. Mr. Childs seconded. Motion passed unanimously. See attached list.

Motion was made by Mr. Childs to review and approve Conservation Use Valuation Assessment applications submitted. Ms. Hunt seconded. Motion passed unanimously. See attached list.

Motion was made by Ms. Hunt to review and approve the prebill digest. Mr. Childs seconded. Motion passed unanimously.

Motion was made by Mr. Childs to present concerns regarding the lack of policies & procedures in place in the event of a positive COVID case within county offices to the Board of Commissioners via letter or during a monthly Board of Commissioners meeting. Ms. Hunt seconded. Motion passed unanimously.

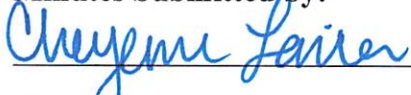
Mrs. Grier presented the Chief Appraisers status report.

**Adjournment:**

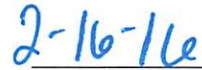
The next monthly meeting was scheduled for February 16<sup>th</sup> at 8:30am to be held in the Tax Assessors office at 25 W. Daniel Street in Metter, Ga.

The meeting was adjourned by Letrell Thomas at 9:20am.

**Minutes Submitted by:**



Cheyenne Lanier, Secretary



Date

**Minutes Approved by:**



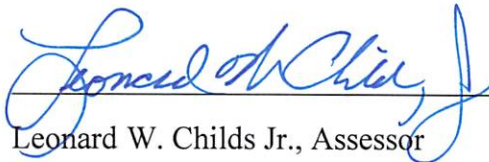
Letrell Thomas, Assessor & Chairman

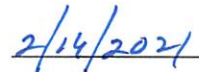


Date

\_\_\_\_\_  
Dorothy S. Hunt, Assessor

\_\_\_\_\_  
Date

  
Leonard W. Childs Jr., Assessor



Date

2021 HOMESTEAD EXEMPTIONS APPROVED

JANUARY

CODE	PARCEL NO	NAME
S1	047-036-001	PARROTT, GLENDA
S1	051-003-001	REAGAN, ROY & LORI M
S1	069-007-006	DAVIS, TRAYTON
S1	007-006	GONZALES, SARA
S1	055A-010	MOCK, BRANDI K
S1	M45-024	PHILLIPS, JENNIFER B
S1	M10A-033	TAYLOR, SHAFT

APPROVED

Steve Thomas

APPROVED

Lonny S. Hunt

APPROVED

Donald H. Child, Jr. 1/26/2021

2021 COVENANT LIST

December 15 - January 25, 2021

PARCEL NUMBER	OWNER'S NAME	NEW	RENEWAL	RELEASE	CONTINUATION	DENIED	COMMENTS
008-014	WELLS, DONNY		2021				
056-009	PAULETTE W DILL REVOCABLE TRUST		2021				
069-009	WILLIAMS, DANIEL L	2021					
014-005-002	BYRD, DOPHENIA K		2021				
020-029	LOVETT, BRENDA KAY S		2021				
044-007-002	PHILLIPS, RANDY					2021	6.03 ACRES
056-003	BROWN, VIVIAN			2020			OWNER DECEASED
056-014	BROWN, VIVIAN			2020			OWNER DECEASED
056-055	BROWN, VIVIAN			2020			OWNER DECEASED
057-007	BROWN, VIVIAN			2020			OWNER DECEASED
029-009	ALLEN, SUE C		2021				
021-016	STRANGE, RANDY		2021				
035-029-002	BOWEN, JACKIE T			2013			OWNER DECEASED
035-029-007	BOWEN, JACKIE T			2014			OWNER DECEASED
071-006	BOWEN, BERTON O'NEAL			2014			OWNER DECEASED
041-013-002	CROSBY, BRENDA DIANA			2020			OWNER DECEASED
056-064-001	HOWELL, BRIAN			2016			OWNER DECEASED
056-013	HOWELL, BRIAN			2016			OWNER DECEASED
038-003	BOWEN, JACKIE T			2018			OWNER DECEASED
047-029	BOWEN, JACKIE T			2018			OWNER DECEASED

APPROVED



APPROVED



APPROVED

 1/24/2021